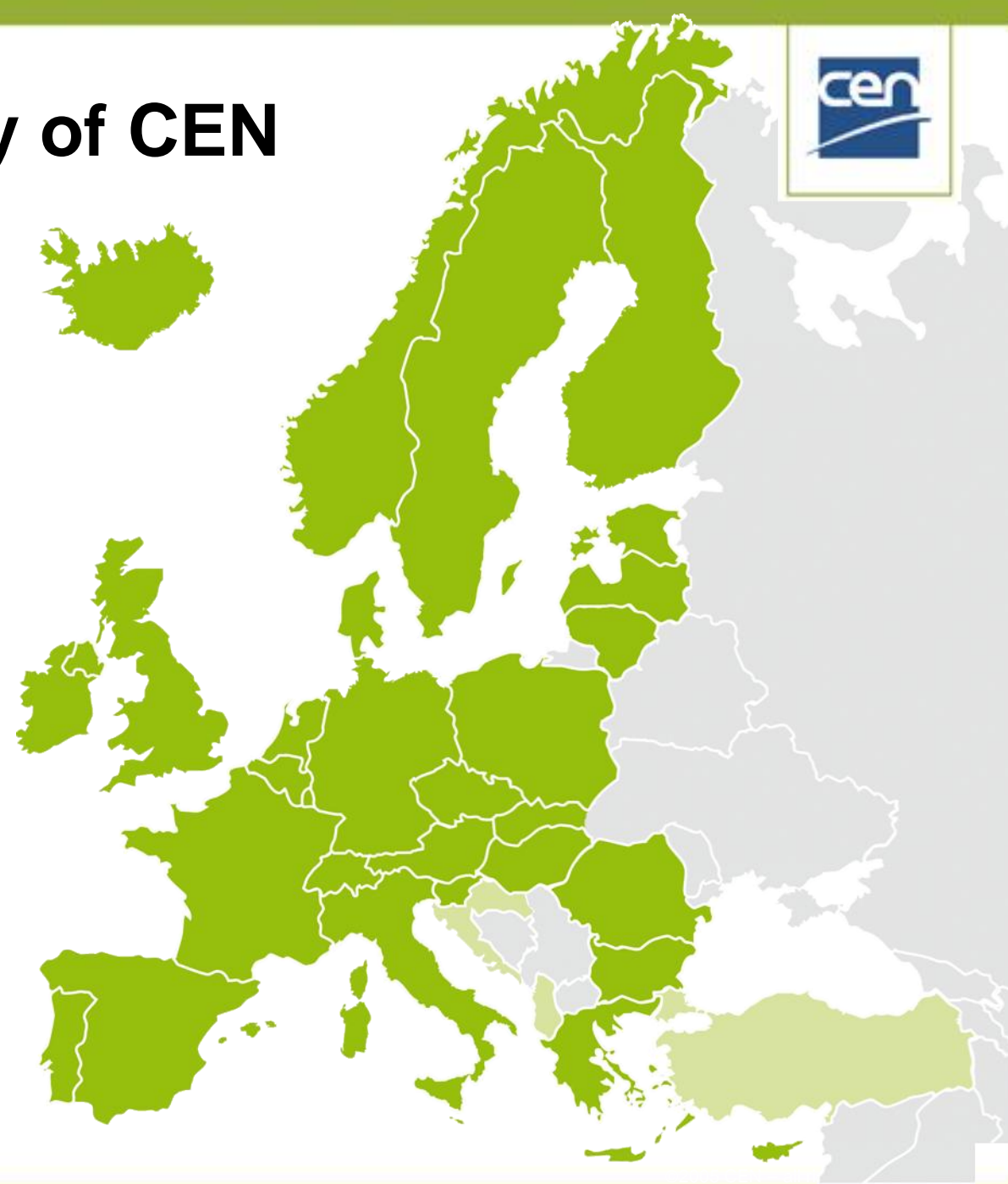


The geography of CEN




- Member ■
- Affiliate ■




European Standards Organizations (ESOs)



→ **CEN** 
(Comité Européen de Normalisation/
European Committee for Standardization)

→ **CENELEC** 
(Comité Européen de Normalisation
Electrotechnique/ European Committee
for Electrotechnical Standardization)

→ **ETSI** 
(European Telecommunications
Standards Institute)



CEN world



- **30 National Members,**
- **8 Associates**
- **2 Counsellors (EC, EFTA)**
- **4 Affiliates**
- **Partner Standardization Bodies (PSB)**
- **CEN Management Centre (CMC), Brussels**



CEN product range “Deliverables”



→ Produced in Technical Committees with national delegations:

- European Standard – EN
- Technical Specification - CEN/TS
- Technical Report - CEN/TR
- CEN Guides

→ Produced in Workshops with interested parties:

- CEN Workshop Agreements - (CWAs)



What is a CEN Workshop?



The CEN Workshop is a *flexible* working platform *open* to the participation of any company or organisation, inside or outside Europe, for *rapid* elaboration of consensus documents



A flexible platform

- No formal procedure to set up a CEN Workshop**
- Structure decided set-up by the Members of the Workshop to reach maximum efficiency**
- Bottom-up approach**
- Can be set up within two months after description of the project (Business Plan)**



An open platform

- All companies are allowed to participate, even companies from outside Europe**
- Direct participation : everyone may participate directly in the elaboration of the CWA and the consensus**



A fast procedure

- **Reduced Procedure : no waste of time**
- **Electronic working privileged : ftp platform, livelink, etc...**
- **Fewer physical meetings : no waste of time and money**
- **No vote : consensus during a meeting or by electronic**
- **Average duration : from 6 to 18 months**
- **Record is five months**

How do they work ?



→ A public process :

- **We discuss the concept with proposers from industry, administrations, CEN Members, EU Commission, etc...)**
- **We draft a Business Plan and place on the web for comments (60 days)**
- **We hold a kick-off meeting open to any interested party**




Drafting

- **The Workshop starts working, according to the Business Plan**
- **Electronic working is privileged**
- **There is an optional commenting phase of 60 days. This commenting phase is obligatory when the Workshop is financed by EU/EFTA**
- **When the document is deemed completed by the chairman, it is adopted by the members by consensus**

Different steps to publish a CEN Workshop Agreement



Business Plan	Kick-off Meeting	Drafting and adoption of CWA	Publication of CWA
TIMEFRAME: 6 – 18 MONTHS 			
<p><i>Describing</i></p> <ul style="list-style-type: none"> – Scope – Objectives – Financing – Schedule 	<p><i>Confirming Business Plan :</i></p> <ul style="list-style-type: none"> – Rules of the Workshop – financing – Chairmanship – Secretariat 	<p><i>Consensus process</i></p> <ul style="list-style-type: none"> -Workshop participants - Public consultation as appropriate 	<p><i>Announced</i> by <i>CEN National Members</i></p>



The results : CWA CEN Workshop Agreement

- Can be technical specifications, guidance material, best practice, information, etc...**
- They can contain alternatives, experimentation, description of databases, etc...**
- The results are purely voluntary in application**
- They can be taken further, into draft European or International Standards or draft CEN Technical Specifications**
- They are available from the CEN Members**
- Sometimes, the electronic version is available free of charge**

Maintenance



- Are valid for 3 years, after which there is a choice:
- withdrawal or
 - prolongation for a further period (with or without amendments) or
 - conversion to Technical Specification, and European Standard or an International Standard

COMPARISON OF DELIVERABLES EUROPEAN STANDARD (EN) to CWA



<u>Characteristic</u>	<u>EN</u>	<u>CWA</u>
1 Standstill	Yes	No
2 Language	3 CEN	1 CEN
3 Public Enquiry	Mandatory	Optional
4 Approval	CEN NSBs	Participants
5 Withdrawal	Mandatory	None
6 Availability at NSB	National standard Mandatory	Announcement Voluntary publication
7 Support European Legislation	Yes	Not generally

Some excellent pioneering examples!



- **Software for banking terminals**
- **eBusiness exchanges (linked to the UN)**
- **Humanitarian Mine Action (also linked to the UN)**
- **A European Handbook for Defence Procurement**
- **Risk-based assessment procedures**
- **Data Protection and Privacy**
- **ICT Skills**



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